



Southern Ute Indian Tribe

Human Resources
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Ignacio, CO 81137
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POSTED
03.02.2010.

VACANCY ANNOUNCEMENT

ANNOUNCEMENT DATE: 03/02/2010

CLOSING DATE: open until filled

POSITION TITLE: Physician Assistant/Advanced Practice Nurse **GRADE:** 24

DEPARTMENT: Tribal Member Health Benefits

POSITION STATUS: Full Time

FLSA: Exempt

POSITION SUMMARY: Provides direct and comprehensive primary, preventive and therapeutic medical care to individuals across their lifespan. Clinical supervision will be provided by the Clinical Director. Will have access to the family practice physicians and clinical director for consultation and referrals.

STATEMENT OF DUTIES:

1. Provides diagnostic, preventative, and therapeutic health services to patients and family members in a primary care facility.
2. Takes complete and developmental history from the patient and/or family member and performs a physical examination of the patient using palpation, percussion, auscultation, observation skills and appropriate diagnostic instruments.
3. Identifies and manages both minor and serious acute and chronic illnesses including but not limited to upper respiratory infections, hypertension, eye infections, tuberculosis, heart diseases, nausea, angina, back pain, sexually transmitted infections, and trauma in accordance with established standards of medical care and approved clinical privileges.
4. Performs routine therapeutic procedures including but not limited to injections, immunizations, debridement, suturing of superficial wounds, removal of foreign bodies from external skin surfaces, removal of impacted cerumen, subcutaneous local anesthesia, casting and splinting of sprains and stable fractures, anterior nasal packing for epistaxis, removal of casts, incision and drainage of superficial skin infections, destruction of superficial skin lesions with liquid nitrogen, injection of trigger points and excisional biopsies.
5. Performs minor surgical and invasive procedures including but not limited to lacerations not involving nerves or tendons, incision and drainage of abscesses, toenail removal, and limited skin biopsies.
6. Orders and/or performs screening and diagnostic tests and procedures (lab studies, x-rays, electrocardiograms, audiograms, pulmonary function test, etc.)
7. Interprets test results and analyzes all collected data discriminating between normal and abnormal findings to identify all stages of serious physical, emotional, or behavioral health problems and to prioritize health care needs.
8. Provides direct physical and psychological care in emergencies in order to maintain life, provide comfort, reduce stress, and enhance coping ability and refers physicians when appropriate.
9. Makes diagnosis and decisions concerning medical needs of patients, formulates and implements plan of care involving various treatment modalities, prescribing medications, and consulting with other health care providers as needed.
10. Provides surveillance over medical regimens for stabilized chronically ill persons, adjusting treatments within established guidelines, and recognizing when to refer the patient to the physician or other health care team member.
11. Participates with other professionals and agencies involved in providing health care and services required for immunizations, disease control, environmental health, and health education.
12. Works collaboratively with physicians in the management of selected complex medical problems.
13. Provides limited range of urgent/emergent services or crisis intervention including life saving emergency procedures in order to stabilize a patient until Emergency Medical personnel arrive or the patient is transported to an inpatient facility.
14. Provides care and preventative services to individuals, which may include guidance in nutrition, common illness, accidents, children's development, and disease prevention.
15. Maintains knowledge, proficiency, and clinical competence in family practice through self-study, review of professional journals, staff meetings, workshops, and continuing medical education.
16. Maintains national certification as required by respective licensing authority.
17. Prescribes medications as delineated in the approved clinical privileges and monitors the effectiveness of medications, adjusting dosages as appropriate to patient response to medications.
18. Refers patients to appropriate contracted clinical sources for care and diagnostic procedures that cannot be provided. Coordinates and integrates information obtained into the health care regimen and assures the provision of timely follow-up care as required.
19. Maintains Basic and Advanced Life Support Training to provide appropriate ambulatory and if required, inpatient urgent care services, as needed.
20. Participates in a rotating call schedule and provides timely after-hours, weekend, and holiday on-call services as assigned.
21. Becomes familiar with the cultural, social, political, geographic, demographic, economic and epidemiological characteristics of the assigned community.
22. Participates in community health education projects as necessary.
23. Observes and abides by the Bylaws of the Health Center as well as Clinical Staff Policies and Procedures.
24. Promptly and appropriately completes patient clinical records and other required forms in the problem oriented health record format utilizing the appropriate clinical informatics systems.
25. Complies with Tribal and other appropriate Policies, Procedures, Rules, and Regulations.
26. Develops and participates in performance improvement activities to advance the quality of patient care.
27. Performs other job related duties as required or requested.
28. Demonstrates age specific competency in working with Infants, Toddlers, Pediatrics, Adolescents, Adults, and Geriatric patients.
29. Actively participates on appropriate committees (i.e. Clinical Staff, Contract Health Service resource management committee, performance improvement, etc).

SUMMARY OF QUALIFICATIONS:

Physician Assistant OR Advanced Registered Nurse Practitioner:

Physician Assistants: Graduation from a physician assistant educational program accredited by the Accreditation Review Commission on Education for the Physician Assistant (ARC-PA), and certification by the National Commission on Certification of Physician Assistants. Must maintain status as a certified physician assistant, including completion of all requirements for continuing medical education (CME) and re-certification.

Advanced Registered Nurse Practitioner: Master's Degree in Nursing, with emphasis in family nurse practitioner (FNP) from a program accredited by the National League for Nursing. Must maintain status as a certified ARNP, including completion of all requirements for continuing nursing education (CME) and re-certification. Must possess prescriptive authority as an Advanced Practice Nurse.

Must possess and maintain an unrestricted license to practice as a mid-level provider in the State of Colorado including the ability to prescribe medications.

Must possess DEA license to prescribe controlled substances.

Must possess the knowledge to work as a licensed mid-level provider.

Must have strong interpersonal skills and strong organizational skills.

Must show evidence of immunization records and recent (within two years) physical examination, which establishes fitness to perform tasks. Regulations require all medical providers to demonstrate proof of immunity to tetanus, rubella and rubeola, varicella, and hepatitis B, as well as annual influenza vaccination.

Must show evidence of negative PPD or chest x-ray if history of positive PPD.

Must be able to interact in a positive manner with Tribal members, Tribal leaders, and other department staff, visitors to the Department, and coworkers and supervisors.

Must be able to handle sensitive and highly confidential information in a professional manner and sign a confidentiality agreement

Must pass thorough criminal background, Colorado Central Registry, and fingerprint checks and will be required to sign confidentiality agreements.

Must complete OF-306, "Indian Health Service Child Care & Indian Child Care Worker Positions" Form.

Must possess a valid Driver's License for state of residency and be insurable under the Tribal vehicle insurance policy.

Must pass pre-employment drug test.

PREFERRED QUALIFICATIONS:

Certification in Diabetes Education (CDE).

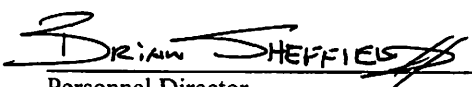
Minimum of two years experience as a licensed clinician.

General knowledge of Indian Self Determination P.L. 93-638.

Computer experience in electronic health records, word processing, and spreadsheet programs.

Prior work experience with Native American Indian Tribes.

APPROVED:

 3/2/10
Personnel Director Date

 3/2/10
Executive Director Date

HIRING PREFERENCE:

1. Enrolled Southern Ute Indian Tribal Member
2. Native American legally married to a Southern Ute Tribal Member
3. Enrolled Member of the Ute Mountain Ute or Northern Ute Tribe
4. Local Native American
5. Veteran

HOW TO APPLY:

1. A completed, signed Application for Employment must be received by the Human Resource Department by 5:00 p.m. on the date of the job closing.
2. A separate Application for Employment must be completed for each position applied for.
3. Mail, deliver, or FAX a completed and signed Application for Employment to the address at the top of the page.